

SPACE RENTAL TERMS:

TAHTO Center for Finnish Sports Culture (TAHTO) will rent out spaces under the following terms.

The renter (the Client) can be a private person, an association, a company or an organization. If the Client is an association or an organization, the person whose contact information was given in the booking process is considered the person in charge.

The Client has no right to rent or sublet the Tahto spaces to a third party.

The maximum number of persons allowed in the premises (40–50 in the meeting room, 250–350 in the exhibition space) may not be exceeded.

The meeting room may be rented for a time period between 8 am and 11 pm. The exhibition spaces may be rented only outside the opening hours of the Exhibitions: on weekdays between 6 pm and 11 pm and on weekends between 5 pm and 11 pm. The rental period includes time taken by practical arrangements.

Preparation of events in the exhibition spaces may begin immediately after the closing of the Exhibitions. Unless agreed otherwise, the events must end by 11 pm, after of which there is one hour of time for dismantling.

Museum items, constructs or devices in the exhibition spaces may not be moved. Nothing may be attached to the walls, display cases or other constructs in the Museum.

Balloons, candles, open flames or smoke-creating devices are not allowed inside the TAHTO premises. Smoking is also not allowed in the indoor premises.

The TAHTO is responsible for:

- Supervision of the premises during the event and closing of the Museum afterwards.
- Cleaning of the indoor premises after the event. The TAHTO may charge a fee for additional cleaning costs.

The TAHTO is not responsible for:

- The Client's guests and employees, non-Tahto staff contracted by the Client or any other persons invited to the premises by the Client.
- Equipment, objects and materials brought by the Client to the TAHTO premises.

The Client is responsible for:

- Informing persons who are present in the event about precautions concerning the safety of museum objects and premises as well as general safety regulations.
- Providing for large structures, decorations and additional furniture required by the event and for their subsequent removal. The Tahto does not offer facilities for storage.

- Ensuring that access ways and escape routes are kept clear of obstructions at all times.
- Preparations for the event, such as catering, technical equipment, furniture, decorations, building and dismantling, transport arrangements and hiring of additional staff.
- The Client is liable for damages suffered by Tahto staff or by Museum objects, exhibits, facilities or furniture.

CANCELLATION TERMS:

Booking can be cancelled without expenses no later than 7 days before the reserved date. If the booking is cancelled 0-6 days before the reserved date, the Tahto will charge 50 % of the cost.